

DEPARTMENT OF LABOR AND EMPLOYMENT
PROFESSIONAL REGULATION COMMISSION
REGION III
Provincial Capitol Compound, Barangay Sto. Niño City of San Fernando, Pampanga
REVISED ANNUAL PROCUREMENT PLAN FOR FY 2024-NON CSE per GAA NO. 3

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (Brief Description of Program/Activity/Project)
					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000 310100100001000 310100100002000 310200100001000 310200100004000 310300100001000	Common Supplies/Equipment available at PS	ORD, FAD, LRD, REGULATION	NO	NP-53.5 - Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	661,078	661,078.00		Various supplies and equipment available at PS-DBM
100000100001000 310100100001000 310200100001000 310200100002000 310200100003000 310200100004000 310300100001000	Paper Materials And Products	ORD, FAD, LRD, REGULATION, ICT	NO	Shopping/ NP-53.9 - Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	191,054	191,054.00		Special Paper Legal, 180gsm, white 10's; Corrugated Box; PRC Mailing Envelope; Reproduction of Stationery with PRC Logo (A4 & Legal); Specialty Paper for Certificates; Sticker Paper
100000100001000 310100100001000 310200100001000 310100100001000 310200100004000 310300100001000	Office Equipment And Accessories And Supplies	FAD, LRD, REGULATION; ICT	NO	Shopping/ NP-53.9 - Small Value Procurement	2nd quarter	N/A	2nd quarter	2nd quarter	GoP	204,198	204,197.64		Ballpen (Blue & Red); PRC Dry Seal; Glue, 1010g; Permanent Marker, Twin; Certificate Holder; Biometric Fingerprint Attendance Machine; Office Paper Shredding Machine; Heavy Duty Vacuum Cleaner; 3 in 1 colored printer; Customized Acrylic Signages; Double Sided Tape; Certificate Holder/Frame; PRC Logo, Panaflex, Wall Clock; Corkboard 4' x 6'; Authentication Stamp; Lamination of ARTA ID
310100100001000 310200100004000	Furniture and Fixtures	LRD,	NO	Shopping/ NP-53.9 - Small Value Procurement	2nd quarter	N/A	2nd quarter	2nd quarter	GoP	299,512	299,512.00		Vertical Steel Filing Cabinet, 4-layer; Pillow; 3-in-1 Bedsheet; Cooking Wares; Electric Stove; Executive Table; Conference Table with chairs; Open Shelf Cabinet; Adjustable Steel Rack Cabinet
100000100001000	Procurement of Purified Drinking Water	FAD	NO	NP-53.9 - Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	14,500	14,500.00		Water consumption-drinking water in RO, Service Centers and CPR
100000100001000	Fire fighting equipment/supplies	FAD	NO	NP-53.9 - Small Value Procurement	3rd quarter	N/A	3rd quarter	3rd quarter	GoP	5,200	5,200.00		Refill of Fire Extinguishers
100000100001000	Health Supplement/ Medicines Expenses	FAD	NO	Shopping	2nd quarter	N/A	2nd quarter	2nd quarter	GoP	16,000	16,000.00		Loperamide, Betadine wound sol'n, Mediplast Band Aid 100/Box, Cotton, Paracetamol, Spirit of Ammonia, 30 ML; Gauze Bandage; Biogiesic; Medical Tape; Neozep; Bioflu, Mefenamic Acid
100000100001000 310200100004000 310200100001000	Cleaning Equipment and Supplies	FAD, LRD, LEGAL	NO	Shopping	2nd quarter	N/A	2nd quarter	2nd quarter	GoP	29,006	29,005.72		Dishwashing Liquid, 250ML- 1L; Fabric Conditioner 900ML; Dishwashing Double Sided Sponge; TRASHBAG (M & Large); Bathroom Deodorizer; Brush with Handle; Bleach; Cloth Doormat; Plastic Water Drum; Dipper; Water Pail; Tornado Mop;
310300100001000	ICT equipment and devices and Accessories	ICT	NO	Shopping	2nd quarter	N/A	2nd quarter	2nd quarter	GoP	4,901	4,901.04		UTP Rubber Boots; SD Card for IP Cameras; Telephone Cable; Splitter
100000100001000 310100100001000 310200100004000 310300100001000	Consumables NOT available at PS	FAD, LRD, REG, ICT	NO	Shopping/Direct Contracting	2nd quarter	N/A	2nd quarter	2nd quarter	GoP	685,806	685,805.60		DUPLO INK G14; TONER CART, HP M607 (CF237A) Black Laserjet; TONER CART, (CF276A) Black Laserjet; Toner Cart, Samsung ML-3710ND; Brother dye refill ink (BT D60 BK); Brother dye refill ink (cyan, Magenta and yellow); Brother Toner, TN-2480, Black; Fuji Photocopier Toner; HP107A, Black; HP 215A LJ Toner Cartridge (BCMY); Brother Drum Kit
100000100001000 310200100002000	Fuel, Oil, and Lubricants Expense	FAD, REGULATION	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	1st quarter	N/A	1st quarter	1st quarter	GoP	249,140	249,140.00		POL requirements of PRC vehicles
100000100001000 310100100001000 310200100001000 310200100002000	Provision for Postage, Courier and Delivery Service for Regional Office 3	ORD, FAD, LRD, REGULATION	NO	NP-53.9 - Small Value Procurement	4th Quarter of 2023	4th Quarter of 2023	1st quarter 2024	1st quarter 2024	GoP	147,000	147,000.00		Courier of documents, supplies and equipments to PRC Central Office and Regional Offices from PRC Regional Office 3; Service Centers- OSSCO-Palayan, Starmills; My Metro Town Mall and any additional service center to be opened.
310100100001000	Provision of Janitorial services for Regional Office 3	LRD	NO	NP-53.9 - Small Value Procurement	4th Quarter of 2023	4th Quarter of 2023	1st quarter 2024	1st quarter 2024	GoP	500,000	500,000.00		Procurement of Janitorial services provider
310100100001000	Provision for Security Services for Regional Office 3	LRD	YES	Public Bidding	4th Quarter of 2023	4th Quarter of 2023	1st quarter 2024	1st quarter 2024	GoP	1,093,000	1,093,000.00		Procurement of Security services provider

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100000100001000 310100100001000	Water Expenses	FAD, LRD	NO	Direct Contracting	1st quarter	N/A	1st quarter	1st quarter	GoP	89,000	89,000.00		Supplied by PRIME WATER and off-site service centers
100000100001000 310100100001000	Electricity Expenses	FAD, LRD	NO	Direct Contracting	1st quarter	N/A	1st quarter	1st quarter	GoP	852,000	852,000.00		Supplied by SFELAPCO and for Off-site Offices
100000100001000 310100100002000 310200100001000 310200100002000	Representation Expenses	FAD, LRD, REGULATION, LEGAL	NO	Shopping & NP-53.9 - Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	394,267	394,266.50		Representation Expenses during official meetings/workshop/oath taking, RBAC Meetings; GAD activities; PRC Anniversary; Mid-Year and Year-End activities; Attendance to Court Hearings. PRC-RO3- Kapihan sa Bagong Pilipinas
100000100001000	Training Expenses	FAD	NO	NP-53.5 - Agency-to-Agency/ NP-53.9 - Small Value Procurement	2nd quarter	2nd quarter	2nd quarter	2nd quarter	GoP	33,035	33,035.00		Provision of Training Materials and Services (In-house and outside trainings) for Learning and Development Intervention; RBAC Seminars
100000100001000	Communication expenses	FAD	NO	Direct Contracting	1st quarter	N/A	1st quarter	1st quarter	GoP	223,000	223,000.00		Internet Subscription, Landline, Mobile, other subscription expenses
100000100001000	Taxes, Duties and Licenses	FAD	NO	NP-53.5 - Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	6,000	6,000.00		LTO Registration renewal of PRC Vehicle
100000100001000	Fidelity Bond Premiums	FAD	NO	NP-53.5 - Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	24,000	24,000.00		Fidelity Bond for disbursing, collecting and supply officer.
100000100001000	Insurance Expenses	FAD	NO	NP-53.5 - Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	60,000	60,000.00		Payment for Insurance Premiums for PRC Vehicles and Property Plant & Equipment.
100000100001000 310100100001000 310200100004000	Other General Services- JO	FAD, LRD	NO	NP-53.9 - Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	869,000	869,000.00		Provision of Seven (7) Job Order. Notary of Public Documents
310100100002000	Rent-Motor Vehicles	LRD	NO	NP-53.9 - Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	75,000	75,000.00		Payment of vehicle rentals during the conduct of Licensure Examinations.
310100100002000	Rents - Building and Structures (School Rental)	LRD	NO	NP-53.5 - Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	1,142,469	1,142,468.51		Payment of venue during the conduct of various Licensure Examinations.
100000100001000	Repairs and Maintenance- Printing Equipment (SE)	FAD	NO	NP-53.9 - Small Value Procurement	2nd quarter	N/A	2nd quarter	2nd quarter	GoP	16,700	16,700.00		Payment of repairs and maintenance of office equipment (SE)
100000100001000	Repairs and Maintenance- Printing Equipment (CO)	FAD	NO	NP-53.9 - Small Value Procurement	2nd quarter	N/A	2nd quarter	2nd quarter	GoP	20,000	20,000.00		Payment of repairs and maintenance of duplicator machines and other equipments under CO.
100000100001000	Repairs and Maintenance- Building (CO)	FAD	NO	NP-53.9 - Small Value Procurement	3rd quarter	N/A	3rd quarter	3rd quarter	GoP	1,386	1,386.00		Payment of repairs and maintenance of building under usufruct
100000100001000	Repairs and Maintenance- Office Equipment (CO)	FAD	NO	NP-53.9 - Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	19,000	19,000.00		Payment of repairs and maintenance of office equipment and other equipments under CO. Cleaning of aircon units.
100000100001000	Repairs and Maintenance- Motor Vehicles	FAD	NO	NP-53.9 - Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	121,113	121,112.50		Payment of repairs and maintenance of PRC Region 3 vehicles.
CAPITAL OUTLAY					NONE								
GRAND TOTAL										8,046,363	8,046,362.51		

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